Residence Permit Issuance Process Start Applicant's going to Immigration and Passport Police Office of Kermanshah to pay for the issuance cost and receiving a bank receipt to be uploaded on the website Logging on to the university's English website (Menu/Forms/Selecting the relevant form) Filling out the relevant forms & completing the excel file Sending the required documents to university's academic email or uploading them on the website Checking the If not confirmed If confirmed documents by the university Emailing the applicant to Sending the documents to the resend the correct Consulate General documents Sending the documents to the Resending the required consular affairs of the ministry documents by the applicant via the university's website Sending the documents to the Immigration and Passport Police Office of Tehran Issuing the residence permit and sending it to the Immigration and Passport Police Office of Kermanshah Applicant's going to Consulate General of the province to get the letter of introduction Applicant's going to the Immigration and Passport Police Office of Kermanshah to have his/her End Residence Permit Extension page stamped